

Open Space Management Committee Meeting Minutes

May 10, 2011

Present: Dena DeSena, Zach Matzkin, Dick Bauman, John Planinsek, John Marchewka, Garvan Donegan, Marti Blair, Jessica Sullivan, Town Planner Maureen O'Meara

1. Meeting called to order at 8:56 p.m.
2. Citizens comments. None.
3. Minutes of April 26, 2011 were revised and unanimously approved.
4. Correspondence. None.
5. Review of Agenda for Public Forum on May 26. Maureen has publicized it well and it was announced at the Council meeting on May 9. We will have maps available, both the whole town and the different areas we have designated. The agenda will include Vision, Maps (Inventory), Management Policies. Dena will do Welcome and Introductions, including attendees, the Council charge, and the Purpose and Vision. Maureen will make a presentation on the connectivity piece. As a handout, there will be an 11" x 17" copy of the town map, with the facility chart on the back. Marti will talk about the Land Use/Facility Chart. Management Policies will be divided up and individual Commissioners will present sections. Jessica will do encroachments.

We will go through each section, and then take comments and questions. Our signs will be on display. We will inform attendees that this is a draft which may be changed as a result of citizen input.

6. Review of complete draft of Open Space and Greenbelt Management Plan.

Table of Contents looks great.

Purpose and Vision Statement looks great.

Management Plan Land Inventory, first sentence was modified to: "The Town of Cape Elizabeth has a fee interest or easement rights over 923 acres" A statement to the effect that the definition of Open Space includes the Greenbelt will be added.

Maps will have grid lines and legends will be larger and easier to read.

New area maps look fantastic.

Individual property maps will be completed by a consultant and be modified to use a more reasonable amount of storage space. An effort will be made to ensure that the

individual maps only print on one page. By area, the maps are in alphabetical order, no longer separated by owned or easement.

Land Use/Facility Chart. Leighton Farms is overgrown again. Various members will go look at some of the smaller unknown parcels so that we have some familiarity with all of them, and correct the physical descriptions. Send Maureen an email with anything you find.

Role of Responsible Parties. Page 48, line 20, change “should” to “may”.

Management Policies. Page 51, second paragraph. The reference to a recent initiative will be outdated soon. If the reference is needed, it could be put in a footnote. Committing to placing large maps in the field is a difficult item to include in the plan. Delete lines 11 through 14. There is value in having signs/maps at trailheads and some intersections, but they get vandalized. Leave in the reference to maps at trailheads and on the website, but we will deal with intersections later, outside of the plan. Page 54, line 27, change “allowed” to “regulated” and “regulations” gets changed to “ordinances”

Page 55, “State Laws” section gets moved to page 54, line 28.

Page 54, permission for a Hunting Stand on town land will go to the Town Manager. Then if we find a tree stand with no permit, it could be removed.

Page 56, Make the second paragraph into a footnote, and change “Today” to “In 2011”. Add information on how many dogs are registered in Cape Elizabeth in 2011.

Property Maintenance. Page 59, line 38 add, “and annually update”. Add a statement to the effect that this list will be provided to the Town Manager and the Public Works Director.

Public Information. Page 63, line 25, note that the public is invited to our monthly trail walks. Maureen will reword this section to make it more of an intention than a have to.

Related Recommendations looks great.

7. Meeting adjourned at 9:25 p.m. Next meeting May 24, a short meeting at 7:00 to plan the public forum.